**Procedure for adjusting investment project subject to approval for their investment policies by the city People’s Committee**

**1. Application composition:**

+ An application form for adjustment of the investment project (*using template corresponding with the adjustments, templates specified in Circular no. 03/2021/TT-BKHĐT)*;

+ A report on investment project’s progress by the time of adjustment;

+ The investor’s decision on investment project adjustment if the investor is an organization;

+ Explanation or documents relating to the adjustment.

**2. Number of application dossiers:** submit 08 sets to the Department of Planning and Investment.

**3. Processing time:** 32 working days from the receipt of the valid application.

*(Processing time does not include the time for transferring dossiers between agencies)*